

# Power DMS

Improve your document management with an integrated solution

The Power DMS solution is an upgrade to Microsoft Dynamics 365 Business Central. It provides integrated management of documents and files of all types, which can be restricted by size as well as access and review rights.

A complete document management solution that supports all business processes in various industries. It enables electronic document capture and workflow management by managing all documents in the organisation. It ensures faster document flow in the company, reduces document management costs and enables efficient access to documents and information at the moment of need.



Electronic document capture



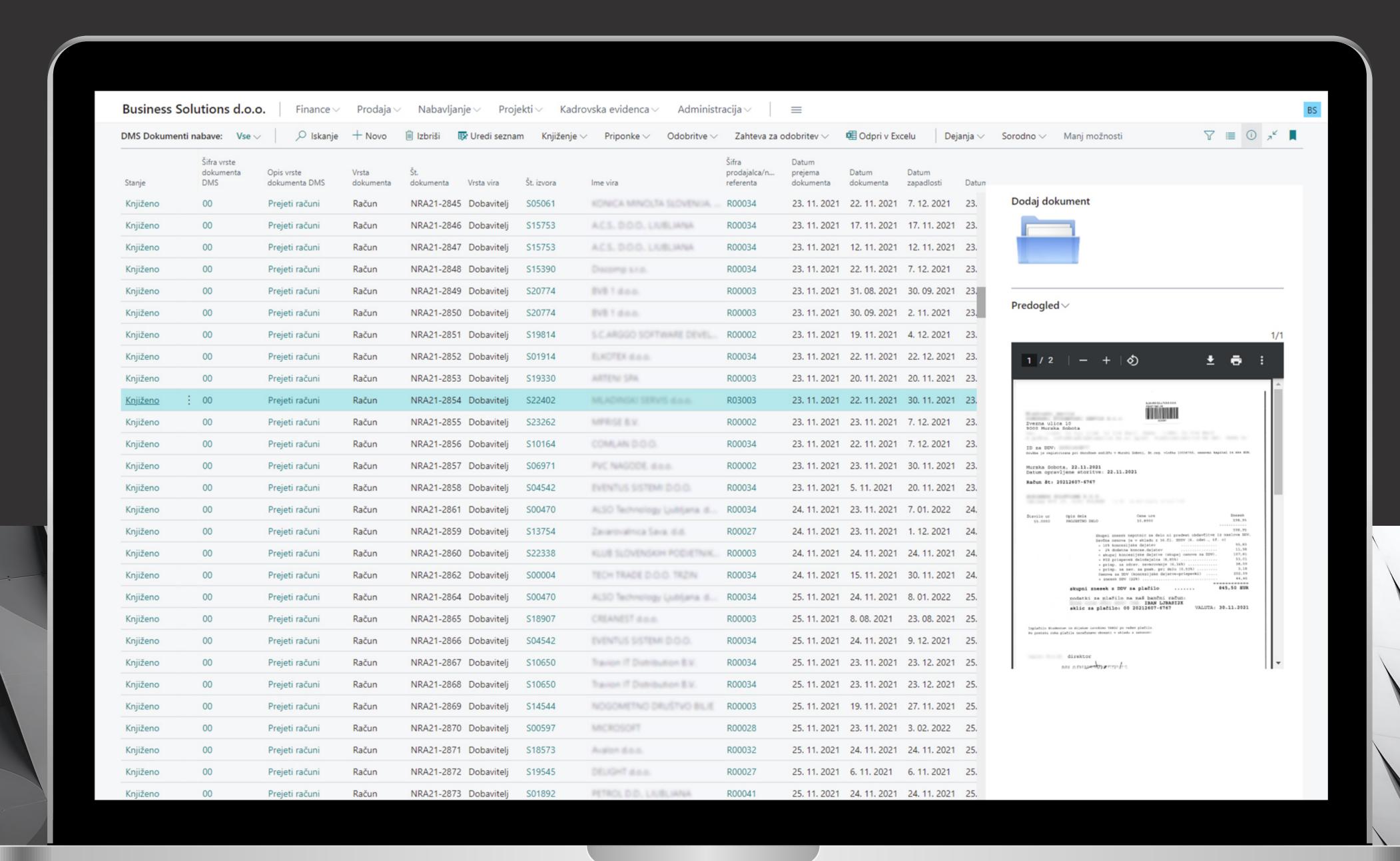
Business process integration



Safe storage



Electronic exchanges



# How will the solution help you?

#### **Data capture**

You can capture input documents by scanning, with the option of OCR content recognition. PDF documents can be added simply by dragging and dropping or directly from your email inbox. E-document inbox integration is provided for documents that are automatically received into the system.

### Advanced technology

The entire system is based on Microsoft SharePoint technology, which is integrated with all the necessary business processes in the Microsoft Dynamics 365 Business Central or Navision business information system. It supports a wide range of document formats and document flows, various workflows, multi-step processing of incoming and outgoing documents, e-signing and advanced document content searches.

#### Safe storage

All documents are stored securely in off-site archives via Microsoft Cloud Services. This way, you do not have to keep physical copies of your documents, worry about their security, or incur additional storage costs. Only authorised people can access the documents in electronic form, anytime and anywhere. You can also use a direct database, hard disc storage or an external SQL database as a document storage. Documents can also be copied to a certified electronic storage facility on demand.

## Paperless business

The document system is the basis for advanced integration and electronic exchange for e-Invoicing, E2P (e-doc to print) and all other e-business functions (e-Orders, e-Delivery Notes). Documents from the Document Repository can be attached and displayed directly in Microsoft Dynamics 365 Business Central via links. By displaying a document image on each document or code list, Power DMS becomes a complete and fully integrated solution and system extension.

- Multi-level document liquidation
- Attaching and displaying documents
- Enables paperless work
- Prepared for e-exchange of documents